



VENDOR/EXHIBITOR FORM

23rd Annual Woofstock Festival

September 28, 2019, 11:00 a.m. to 4:00 p.m.

(Rain date 9/29/19)

Voorhees Town Center

2120 Voorhees Town Center, Voorhees, NJ 08043



Vendor/Exhibitor Guidelines

1. The fee for a 10 x 10 vendor space is \$75, **non-refundable**, (\$100 if received after 8/30/19). Your registration will only be considered complete upon receipt of your payment. If you require a space greater than 10 x 10, you may purchase an additional space for \$75 which will ensure two, side by side spots. The two spaces **MUST** be used for the same vendor. Vendors are not permitted to share a space with another group. Vendors will be listed in the event program, provided that their registration is received by 8/30/19.
2. Vendors will be situated near other vendors, and will need to bring their own tents, chairs, tables, generators, etc. If you are bringing a generator, please make a note of it on the vendor application so that we can place you appropriately. Booth must be neat and clean at all times. Vendors may only use their designated 10x10 area. Vendors are not permitted to use the designated buffer space between spots for their materials. The buffer space must remain clear. **Vendors must arrive no later than 10:00 a.m.** NO CARS will be permitted onto the designated festival space after 10:00 a.m. Volunteers will be available to assist vendors unload in the morning. Space is limited and will be assigned by the VAO in a manner that is most effective for the overall festival.
3. Vendors are responsible for removing and disposing of their own trash. Vendors may **NOT** drive their vehicles onto the designated festival space to pack-up until after the festival concludes at 4:00 pm.
4. The fee for **FOOD VENDORS** is \$250, non-refundable. All food vendors will be located at one end of the festival. There will be a large tent with tables and chairs nearby to create a food court atmosphere. Food vendors cooking over an open flame or using propane gas **MUST** complete the Voorhees Fire District Application for Permit and submit no later than 8/30/19. **Only FOOD VENDORS may sell food and beverages at the event.**
5. All vendors selling merchandise are responsible for the collection and payment of all applicable state sales tax. Vendors are also responsible for all permits that may be required of them including a certificate of insurance.
6. There are **no refunds** for cancellations or no-shows the day of the event. We ask that all vendors be able to commit in advance to BOTH the event date of 9/28/19 and the rain date of 9/29/19.
7. **Your additional contribution from event-day sales helps us care for the animals at VAO. As part of your participation, we are asking all vendors to donate a basket for the auction that is held at the event. We thank you in advance!**
9. If you do not fall into any of the listed categories as a vendor, please contact us for pricing at woofstock@vaonj.org.
10. Vendor space will not be given to religious or political groups, or vendors promoting a religious or political affiliation.



VENDOR/EXHIBITOR DETAILS



Please complete and submit this form with your payment by **August 30, 2019**.

Make checks payable to Voorhees Animal Orphanage, Inc. 419 Cooper Road, Voorhees, NJ 08043.

ALL participating vendors, excluding non-profits, are required to provide a raffle basket for the event.

ORGANIZATION/INDIVIDUAL NAME:

MAILING ADDRESS:

ORGANIZATION DESCRIPTION:

CONTACT NAME: _____ PHONE: _____

EMAIL: _____ WEBSITE: _____

FACEBOOK PAGE:

EXHIBITOR/VENDOR OPTIONS:

- RETAIL VENDOR (\$75) FOOD TRUCK/VENDOR (\$250)
- FOR-PROFIT** ANIMAL RESCUE (\$75)
- OTHER EXHIBITOR/VENDOR (FEE TBD)

Advertising is available for all exhibitors & vendors in our event program. Send all necessary artwork in JPG or PNG format to: woofstock@vaonj.org

- Full Page Ad \$125 Dimensions: 4.75w x 7.75h (inches)
- Half-Page Ad \$100 Dimensions: 4.75w x 3.75h (inches)
- Quarter-Page Ad \$75 Dimensions: 2.25w x 3.75h (inches)

EXHIBITOR/VENDOR FEE: _____

ADVERTISING FEE: _____

TOTAL FEES: _____

Additional Notes:

Contact the shelter with all questions: woofstock@vaonj.org

Thank you!